English 8

The Research Process

Building a Bibliography

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class \_\_\_\_

* **Take your time and record each source as you use it.** A “Bib” Card (short for bibliography) is used to record all of the sources you read. EVERY source you read should be recorded on your card.
* When reading “print” sources record all information to a bib card. It will be your only record.
* When reading online sources use your Delicious account to save your sources AND record the information on a bib card.
* Organization is the key to research.
* You may create more than one Bib Card to record your sources.

Below is an example of the source information needed for a Bib Card.

**The Web Periodicals**

(Online Encyclopedia Article)

“Article title.” *Reference work.* Title of service

or database. Publication year. Web. Date of access.

(Magazine Article)

Author’s last name, first name. “Article title.” *Magazine title* Day

Month Year of publication: page number(s). Medium of publication.

(Online Database Article)

Last name, Firstname. "Article Title."

*Periodical Name* Periodical Date: Page numbers. Database Name. Web. Date of access.

(Journal Article)

Author’s last name, first name. “Article title.” *Journal title* Volume. Issue (Year): Pages(s). Medium of publication.

(Newspaper Article)

Author’s last name, first name. “Article title”.

*Title of Newspaper* Day Month Year of Publication, edition: section and page number(s). Medium of publication.

(Website Article)

Author’s last name, first name. (If listed) “Article Title.” *Website title*. Version/Revisions/Posting dates/Volumes/Issue #. Publisher name and date. Page(s). Medium of publication. Date accessed.

**Book**

(Book)

Author’s last name, first name. *Title of book*.

Publishing city: Publisher, Year published.

**OR** (ISBN #)

n.p. is included if there is no publisher listed.

n.d. is included if there is no publishing date listed.

n. pag. is included if there is no page listed.